

Voluntary Strike Off –Company Online Submission

Please note: For information about the requirements regarding the voluntary strike off process, please see the separate guidance note '[Voluntary strike off process](#)'.

What will I need in order to make the application online?

- Company registration number
- Entity PIN
- Declaration of Compliance ([click here for a template](#))
- Email address and password to log on to the online services portal

Online Services Portal

If you have not used the online services portal on www.greg.gg before, please read our '[Introduction to the online services portal](#)' guidance note for more information on how to register with and use the portal.

If you have used the portal before please continue with the steps below.

Log into the online services portal on greg.gg

On the create submission page select the 'Voluntary Strike Off - Company' submission. This will then open the form in a new window.

The system will display a brief user guide about the process. Click 'Next Page' to advance.

Voluntary Strike Off – Company Form

Progress Tracker

- Start Page
- Company Details
- Presenter Details
- Summary Page
- Payment Page
- Successful Confirmation

Voluntary Strike Off – Company Start Page

User Guide

Section 357 to 364 of the Companies (Guernsey) Law, 2008 set out the circumstances where a company may apply to the Registrar for a voluntary strike off. The application must be made by the Directors of a company for and on behalf of that company. The Directors must certify that within the last 3 months:

- the company has not changed its name
- has not traded or carried on business
- has not disposed of property or rights, or
- engaged in any other activity except those necessary for concluding the affairs of the company.

The Directors must also certify, inter alia, that the company is not prevented from making an application for voluntary strike off by reason of any of the circumstances contained in section 359 (proceedings connected with insolvency). The Directors must also certify that they have in all other respects complied with the provisions of the Law with regard to voluntary strike offs. The Registrar will rely on that declaration and is not obliged to enquire further. It is a criminal offence to file a false, misleading or deceptive declaration punishable by a fine of up to £10,000.

Once the application has been filed the Registrar shall publish the fact that the company has applied for a voluntary strike off for a period of 2 months. During that period the company must notify the Registrar immediately if there is any change to its circumstances such that it no longer satisfies the requirements for a voluntary strike off.

If you have any queries please contact the Guernsey Registry at enquiries@guernseyregistry.com

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Enter the company registration number and click 'Verify Detail'.

The company name will appear. Click 'Upload File' to upload your Declaration of Compliance:

Guernsey Registry

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Company Detail

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Company Detail

Company Registered Number* **Change**

Company Name

Upload Declaration of Compliance

Update File*


Declaration of Compliance - Voluntary Strike Off

No file uploaded

Upload File

Previous Page **Save** **Next Page**

On the 'Upload File' page you will need to click 'Browse', then locate the scanned declaration of compliance on your computer. The document must be scanned and saved as a PDF file. When you have selected the document, press 'Upload'.



Upload File

Please enter the file to be uploaded in the box below or press the Browse button to navigate to the file. Then press the Upload button. The maximum file size is 3MB.

Important: Please ensure that the file you would like to upload is in one of the following formats

If upload a submission document, Formats: .PDF
If upload an trade mark image, Format: .JPG

File name

Browse...

Upload

Cancel

Press Upload to upload the file, Cancel to return

After clicking 'Upload' you will be returned to the previous page. Click 'Next Page' to advance to the presenter details page:

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Presenter Details

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Presenter Details

Name

Email Address

Presenter Group

Address

Postcode

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Save

Next Page

This page summarises your presenter details—click 'Next Page' to continue to the summary page.

The summary page will be displayed. You will need to enter the Entity PIN of the company, then press 'Validate'. The system will then allow you to continue to the next page.

Voluntary Strike Off – Company Form

Summary Page

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Details

Company Registered Number

Company Name

Update File

Declaration of Compliance - Voluntary Strike Off

Upload Time 31/03/2014

Entity PIN*

Validate

Please use your unique Entity PIN to authorise this submission

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You can then proceed to the next page and click submit, following which you can then print a copy of the summary as confirmation.

Note: There is no fee related to a voluntary strike off submission.

For further information regarding to what happens next, please refer to the '[Voluntary strike off process](#)' guidance note.

This guidance note is not intended to be definitive legal advice and should not be relied upon as such.

The interpretation of the Companies (Guernsey) Law, 2008 is a matter on which the Guernsey Registry cannot advise and companies need to form their own view on compliance with the legislation.

Independent legal advice is advised where there is any uncertainty.