



Guernsey Registry

The Role of the Guernsey Registry in Charity and NPO Registration

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Deputy Registrar

What is a charity?

- NPOs and Charities are collectively referred to as Non Profit Organisations
- A Charity means –
 - A) Any organisation established for charitable purposes ONLY, and
 - B) Where any property or fund, the income of which is applicable to charitable purposes ONLY.

‘Benefit of society’ means –
Social, fraternal, educational, cultural or religious purposes.

- **NPO** means –
 - Any organisation established, solely or principally, for the non-financial benefit of its members, or for the benefit of society or any class or part of society.

Charitable Purpose means –

For the benefit of society, or any class or part of society and, without limitation includes any organisation established solely or principally for social fraternal

Do I need to register?

- All Non Profit Organisations based in the Islands of Guernsey, Alderney, Herm and Jethou are required to register with the Office of the Registrar.

A failure to do so is an offence.

However there is an exemption from this requirement – Charities or NPOs with gross assets and funds of less than £10,000, or gross annual income of less than £5,000.

- Application forms are available on our website:
 - www.guernseyregistry.com
- Consideration needs to be given to the questions regarding:
 - Purpose
 - Principals
 - Registered office/principal place of business
- The application must also include:
 - A copy of the latest set of rules under which the charity/NPO is run or, for a limited company, a copy of the Memorandum and Articles of Association
 - A copy of the latest accounts of the organisation

- Upon receipt of an application the Registry will check to ensure that all relevant details have been provided with the application
- The constitutional documents are examined to ensure that the NPO is correctly classified as either NPO or Charity, and that the relevant clause regarding cessation and distribution of funds is included.
- An examination is carried out on the purpose of the NPO, along with the responses to some questions on the application form, to determine the categorisation of the NPO and to give the NPO a risk rating.

- There are 3 categories:
 - **Cat 1:** Locally based NPOs that focus entirely on an aim within the Bailiwick
 - **Cat 2:** Branches of large UK charities
 - **Cat 3:** Established and run by local individuals or groups that have an area of activity that operates internationally, mainly in the developing world
- NPOs are further categorised by their area of activity and focus, e.g. social, fraternal, educational, cultural, religious:
 - **Red:** NPOs considered to be exposed to a greater level of risk, e.g. those operating on an international level in overseas locations
 - **Amber:** NPOs considered to be exposed to a medium level of risk
 - **Green:** NPOs exposed to minimal or more localised levels of risk

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Charities Register


The Register details the Charities that have been registered in Guernsey.

The Charity Purpose, Contact name and address details and officer names and titles can be found by clicking the links in the Register Statement column.

Should you require any further information please call the office on +44 1481 743800 or email: enquiries@guernseyregistry.com.

Register Search:

If you wish to search for a charity by name or registration number please press 'Ctrl F' in order to search this web page.

Number	Name	Business Address	Register Statement	Status	Status Date
CH1	Citizen's Advice Bureau	Bridge Avenue, The Bridge, St Sampson, Guernsey, GY2 4QS	 Charity Statement (1) [31kb]	Normal	18/12/2008
CH4	The Art of Living Foundation (Guernsey)	Saint Lazare, Meadow Drive, Le Villocq, Castel, Guernsey, GY5 7SJ	 Charity Statement (4) [31kb]	Normal	18/12/2008
CH5	The Friends of the Priaux Library	Priaux Library, Candie Road, St Peter Port, Guernsey, GY1 1UG	 Charity Statement (5) [31kb]	Normal	18/12/2008
CH6	Guernsey Jumbulance Holidays	C/O Davela, Les Tracheries, L'Islet, St Sampson, Guernsey, GY2 4ST	 Charity Statement (6) [31kb]	Normal	18/12/2008
CH7	The Peace and Hope Charitable Trust	Eden, Lemon Grove, Rue des Jenemies, St Saviour, Guernsey, GY7 9QS	 Charity Statement (7) [31kb]	Normal	18/12/2008
CH8	Guernsey Bereavement Service LBG	Kingsland House, Les Basses Capelles, St Sampson, Guernsey, GY2 4WE	 Charity Statement (8) [31kb]	Normal	18/12/2008

- Registered organisations must:
 - Make, keep and retain records of all financial transactions in order to evidence the use or application of the organisation's funds, assets and income. The records must be kept for a minimum of 6 years.
 - File annual financial statements/accounts with the Office of the Registrar (**some exemptions apply to this requirement**)
 - Undertake annual renewal of its registration
 - Inform the Registrar as soon as possible of any changes in the registered details of a charity/NPO. Change of Particulars forms are available on our website
 - **A failure to comply with the above requirements is an offence.**

- All registered Charities/NPOs must file a copy of their latest accounts along with their renewal each January.

However charities/NPOs are exempt from the requirement to file accounts if –

- The gross funds and assets of the organisation are less than £100,000, or
- The gross annual income of the organisation is less than £20,000, and
- The assets, funds and income are applied or used exclusively in the Bailiwick.

- An annual renewal must be completed each calendar year in January
- The organisation will be asked to confirm whether the details held on the Register remain correct
- Where any changes have occurred the organisation will be asked to complete and return a change of particulars form (available on the website) providing full details of the changed registered particulars
- A registered organisation that fails to apply to renew its registration in any calendar year by the end of January in that year shall be struck off the Register
- The Registrar will write to the organisation providing 2 weeks' notice of his intention to strike the organisation from the Register

All information relevant to NPOs is available on our website www.guernseyregistry.com under the 'Charities' tab.

- Information relating to risk awareness
- All forms and links to the live NPO registers can be accessed through the website
- Links available to the Association of Guernsey Charities Website and the UK Charities Commission website. There is also a link to the Financial Investigation Unit of the GBA
- If you ever have any concerns, queries, etc. please contact us:

Email: enquiries@guernseyregistry.com or **Tel:** +44 (0)1481 743800

Or visit our offices at the Market Building, Fountain Street